

CRA Agenda Date: June 26, 2018
Submitter: Laura Canary, CRA Coordinator
Document Name: Community Redevelopment Plan Update and CRA Operational Time Frame
Extension Introductory Briefing

ITEM FOR DISCUSSION

**COMMUNITY REDEVELOPMENT PLAN UPDATE AND CRA OPERATIONAL
TIME FRAME EXTENSION INTRODUCTORY BRIEFING**

NOTE: An Agreement for Services between the Pinellas Park Community Redevelopment Agency (CRA) and S&ME, Inc. was approved by the CRA Board on May 22, 2018. The Agreement provides for a comprehensive update and amendment of the Pinellas Park Community Redevelopment Plan, and consultant engagement in the extension of the CRA operational time frame. S&ME will provide an introductory briefing to introduce the Project Team, review the CRA Plan update objectives and production schedule, and to solicit comment and input from the CRA Board.

(Reference material – None)

**COMMUNITY REDEVELOPMENT AGENCY
SPECIAL MEETING**

Tuesday, May 8, 2018

CITY COUNCIL WORKSHOP ROOM

MINUTES

CALL TO ORDER at 7:38 P.M.

INVOCATION was given at Workshop meeting

PLEDGE OF ALLEGIANCE was given at Workshop meeting

I. ROLL CALL

PRESENT: Rick Butler, Chairperson
Patricia F. Johnson, Vice-Chairperson
Sandra L. Bradbury
Jerry A. Mullins
Keith V. Sabiel

ABSENT: None

ALSO PRESENT: City Attorney, James Denhardt – Assistant City Attorney, Lauren Rubenstein – City Manager, Doug Lewis – Government Relations and Communications Administrator, Lana Beck – Public Works Administrator, Bart Diebold – Transportation and Stormwater Director, Dan Hubbard – Police Chief, Michael Haworth – Police Captain, Brian Unmisig – CRA Sergeant, Michael Griffiths – CRA Police Officer, Zachary Huff – Human Resources Administrator, Lisa Hendrickson – Assistant Finance Administrator, Kelly Schrader – Leisure Services Administrator, Keith Sabiel Jr. – Fire Chief, Brett Schlatterer – IT Administrator, Dan Speaker – Community Development Administrator, Susan Walker – Planning & Zoning Director, Danny Taylor – Community Services Manager, Tammy Hillier – Construction Services Director, Aaron Petersen – Fire Administration Services Director, Debra Rose – CRA Coordinator, Laura Canary – City Clerk, Diane M. Corna and Senior Office Specialist Jennifer Carfagno

II. APPROVAL OF MINUTES

NONE

III. PUBLIC HEARING

NONE

IV. NEW BUSINESS

1. DISCUSSION OF DAVIS FIELD PROJECT

- City Manager Lewis provided information on the Davis Field Project
- Public Works Administrator Diebold discussed options on the Davis Field Project with a map of the area
- Discussion was held regarding options for the Davis Field Project, a City Center, Youth Park, the Senior Center, the Library, City Hall, Police Department Headquarters and other City owned properties.
- Consensus was to move forward with obtaining professional services for a review and concept of where improvements can be made within the CRA to benefit the community

V. GENERAL BUSINESS

1. CITY MANAGER UPDATES

- City Manager Lewis introduced Donna Winchester, Tampa Bay Times reporter.
- City Manager Lewis introduced Laura Canary, CRA Coordinator

2. CRA POLICE DISTRICT UPDATES

- Sergeant Griffiths provided updates on the CRA Police District

VI. ADJOURNMENT

There being no further business, the meeting was **ADJOURNED** at 8:13 P.M.

Rick Butler, Chairperson
Community Redevelopment Agency

ATTEST:

Jennifer Carfagno
Senior Office Specialist

COMMUNITY REDEVELOPMENT AGENCY MEETING

Tuesday, May 22, 2018

CITY COUNCIL WORKSHOP ROOM

MINUTES

CALL TO ORDER at 5:30 P.M.

INVOCATION was given by Mr. Sabiel

PLEDGE OF ALLEGIANCE was led by Community Redevelopment Agency

I. ROLL CALL

PRESENT: Rick Butler, Chairperson
Sandra L. Bradbury
Jerry A. Mullins
Keith V. Sabiel

ABSENT: Patricia F. Johnson, Vice-Chairperson

ALSO PRESENT: City Attorney, James Denhardt – Assistant City Attorney, Lauren Rubenstein – City Manager, Doug Lewis – Deputy City Manager, Patrick Murphy – CRA Coordinator, Laura Canary – Government Relations and Communications Administrator, Lana Beck – Police Chief, Michael Haworth – Police Captain, Brian Unmisig – OMB Administrator, Dan Katsiyannis – Fire Chief, Brett Schlatterer – Community Development Administrator, Susan Walker – Planning & Zoning Director, Danny Taylor – Fire Administration Services Director, Debra Rose – City Clerk, Diane M. Corna and Senior Office Specialist Jennifer Carfagno

II. APPROVAL OF MINUTES

MOTION was made by Mr. Mullins and **SECONDED** by Mr. Sabiel to **APPROVE** the minutes of March 20, 2018, as on file in the City Clerk's Office.

Roll Call Vote:

Ayes: Sandra Bradbury, Rick Butler, Jerry Mullins, Keith Sabiel

Nays: None

Absent: Patricia F. Johnson

Abstain: None

MOTION CARRIED UNANIMOUSLY

III. ITEMS FOR DISCUSSION

1. **AUTHORIZATION FOR THE CHAIRPERSON TO SIGN AGREEMENT FOR SERVICES BETWEEN THE PINELLAS PARK COMMUNITY REDEVELOPMENT AGENCY AND S & M E, INC. FOR THE COMMUNITY REDEVELOPMENT PLAN UPDATE AND CRA OPERATIONAL TIME FRAME EXTENSION.**

The proposed Agreement for Services between the Pinellas Park Community Redevelopment Agency (CRA) and S & M E, Inc. of Raleigh, NC (Consultant) provides for a comprehensive update and amendment of the Pinellas Park Community Redevelopment Plan, and consultant engagement in the extension of the CRA Operations to 2030 to continue ongoing progress toward meeting the goals of the Plan. The Agreement provides for the preparation of the Plan elements for a fee of \$50,000, with ongoing support in achieving consistency with the revised Comprehensive Plan and Revised Land Use Plan and extension of the operations of the CRA to be charged at an hourly rate with a total not to exceed \$125,000, to be charged to the appropriate account within the City of Pinellas Park Capital Improvements Program.

CRA Coordinator Canary introduced George Kramer and John Jones from S & M E, Inc.

MOTION was made by Ms. Bradbury and **SECONDED** by Mr. Mullins to **APPROVE** authorization for the Chairperson to sign the Agreement for Services between the Pinellas Park Community Redevelopment Agency and S & M E, Inc.

Roll Call Vote:

Ayes: Sandra Bradbury, Rick Butler, Jerry Mullins, Keith Sabiel

Nays: None

Absent: Patricia F. Johnson

Abstain: None

MOTION CARRIED UNANIMOUSLY

2. **REVIEW OF PROPOSED CRA OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2018-2019**

MOTION was made by Mr. Mullins and **SECONDED** by Mr. Sabiel to **APPROVE** the proposed CRA Operating and Capital Budget for Fiscal Year 2018-2019.

Roll Call Vote:

Ayes: Sandra Bradbury, Rick Butler, Jerry Mullins, Keith Sabiel

Nays: None

Absent: Patricia F. Johnson

Abstain: None

MOTION CARRIED UNANIMOUSLY

3. **DISCUSSION OF UNITED COTTAGES RFP**

CRA Coordinator Canary and Fire Administrator Rose provided information regarding the United Cottages RFP.

Discussion was held regarding United Cottages RFP and properties purchased in the CRA.

IV. NEW BUSINESS

None

V. GENERAL BUSINESS

1. **CRA UPDATES**

- Next regular scheduled meeting is June 26, 2018
- Art Walk is this weekend; some functions will be moved indoors

2. **CRA POLICE DISTRICT UPDATES**

- CRA Police are on a special assignment
- Police Department new hire; David Masters-Samreth

3. **UPDATES**

- Ms. Bradbury announced that Lana Beck was named Home Rule Hero by the Suncoast League of Cities

VI. ADJOURNMENT

There being no further business, the meeting was **ADJOURNED** at 5:43 P.M.

Rick Butler, Chairperson
Community Redevelopment Agency

ATTEST:

Jennifer Carfagno
Senior Office Specialist