



## Submission Form for Local Authors Collection



Barbara S. Ponce Public Library offers a collection for local authors who want their work available for Pinellas County library users. This collection is designed to give new and emerging writers, especially those whose books are not yet widely reviewed or stocked by libraries and bookstores, an opportunity to be read by their friends and neighbors.

Please note the following guidelines for the Local Authors Collection:

- Due to the volume of self-published and print-on-demand titles available, the library does not purchase these books. However, copies donated by the author or publisher are considered for the Local Authors Collection at the library's discretion and in accordance with space limitations.
- Books for this collection are selected by the library's Collection Development librarians according to certain criteria: quality of writing style, editing, binding, and printing; artwork, illustrations, or photos; currency of subject matter and terminology in non-fiction works; accuracy of facts in non-fiction works. Also, the original publication date should be within the last five years.
- Authors must be current residents of the Tampa Bay area, or the book must take place in the Tampa Bay area, or the book must otherwise demonstrate a strong local interest.
- Books chosen will be locally cataloged and shelved for one year. At the end of this time, they may be rotated out of the collection to make room for newer selections. Items may be removed earlier in the event of damage, borrower loss, etc. The library is not under any obligation to notify the authors when their books are removed.
- All books submitted for this collection become the property of Barbara S. Ponce Public Library.

To submit your book for consideration, please complete the following:

Book Title: \_\_\_\_\_

Author's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Where has your book been reviewed? Please give title of publication, page number, and date of review:

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Attach reviews, publicity materials, or other supplementary information if available.

**Please send one copy of your book, along with a completed copy of this form to:**

ATTN: Collection Development Librarian  
Barbara S. Ponce Public Library  
7770 52nd St, Pinellas Park, FL 33781

Thank you for your interest in our collection.

Approved by Library Director  
November 1, 2015