

CITY OF PINELLAS PARK
BUILDING DEVELOPMENT DIVISION



Phone: 727-369-5647

Email: buildingdevelopment@pinellas-park.com

SIGN APPLICATION

PROJECT ADDRESS _____ PERMIT # _____

PROPERTY OWNER _____ PHONE # _____

ADDRESS _____ CITY _____ ZIP _____

COMPANY _____

STATE LICENSE # _____ PCCLB # _____

ADDRESS _____ CITY _____ ZIP _____

QUALIFIER _____

PHONE () _____ FACSMILIE () _____

EMAIL ADDRESS _____

DESCRIPTION OF WORK TO BE PERMITTED

VALUATION \$ _____ #OF FACES _____ TOTAL S.F. _____

FREE STANDING SIGN	YES/NO (Circle One)	ATTACHED SIGN	YES/NO (Circle One)
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ELECTRIC

COMPANY _____

STATE LICENSE # _____ PCCLB # _____

ADDRESS _____ CITY _____

QUALIFIER _____

PHONE () _____ FACSMILIE () _____

SIGNATURE _____ DATE _____

PRINT NAME _____

<i>Is this a Medical Related Business:</i> <u>Yes/No</u> <i>If Yes, What?</i> _____
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SIGN APPLICATION REQUIREMENTS

FOR ALL SIGN APPLICATIONS:

- 1) Letter of authorization from the **PROPERTY OWNER** or their authorized representative granting permission to install the sign(s) or alter the existing sign(s). Authorization from the business owner (tenant) not acceptable.
- 2) If sign(s) are illuminated, electric portion of application **MUST** be filled out even if another contractor is doing the actual work.

FOR NEW FREE STANDING SIGNS:

- 1) Two (2) copies of site plan showing proposed sign location in relation to all buildings, vehicle use areas, property lines, existing signs and any other features that may assist the City in plan review.
- 2) Two (2) copies of sealed engineered plans indicating compliance with FBC 7th Edition 2020, 135 mph wind zone.

FOR NEW WALL SIGNS:

- 1) Two (2) copies of elevation drawing showing sign location on building.
- 2) Two (2) copies of sealed engineered plans indicating compliance with FBC 7th Edition 2020, 135 mph wind zone.

NOTE: Sealed plans are not required if channel letters are used and the letters do not project more than seven (7) inches from wall and/or are greater than fifteen (15) feet above finished grade directly below the sign.

- 3) Describe all existing sign(s), by location and size, on the elevation(s) on which the proposed sign is located.

FOR FACE CHANGES:

- 1) No permit required.